

APPLICATION FORM

Please carefully read this form and answer all the applicable questions honestly and truthfully. Afterwards read the declaration and Consent under the Data Protection Act at the end of the form and sign and date it. Return the completed form to:

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Post applied for:

Personal Information		
Full Name:		
Current Address:		
Home Telephone Number:	Mobile Telephone Number:	National Insurance Number:
<p>Are you legally eligible to live and work in the UK in accordance with the Asylum and Immigration Act 1996? YES / NO</p> <p><i>N.B. Before any contract of employment can be offered to anyone subject to immigration control, we are required to check and copy certain documents under Section 8 of the Asylum and Immigration Act 1996 as amended.</i></p>		
Driving Licence		
Do you hold a full driving licence? YES / NO		
If yes, do you have any penalty points on your driving licence (How Many?)		
Criminal Convictions		
Do you have criminal convictions that have occurred during the past 5 years, if so please give details: YES / NO		
<i>(Note: You do not have to disclose any offence which is a spent offence under the Rehabilitation of Offenders Act 1974) [delete if the post is one exempt from the terms of the 1974 Act]</i>		
Availability For Work		
If currently employed, how much notice will you have to give your current employer?		
Please state when you would be able to start work, if you were offered the job you have applied for:		
Education, Skills and Qualifications		
Please give details of any skills and qualifications and / or experience relevant to the job for which you have applied:		
Education: Please give brief details of your education and examination results:		

Employment History

Are you currently employed? **YES/NO**
 If no, please state why not:

Have you ever been dismissed from employment? **YES/NO**
 If yes, please give reasons:

Do you have any part time or evening jobs which you intend to continue? **YES/NO**
 If yes, give details:

Company (inc. Manager/ Address/Tel No.)	Position/Duties	Dates From/To Reason for Leaving & Salary on Leaving

References

Please give details of two people we can contact who are willing to give you a reference and who are not related to you (please include, Name, Address, Telephone number and Occupation
 1) 2)

The Job You Have Applied For

Please state what attracted you to the job you have applied for and why you think you are a suitable person for the position. Please provide any other information that may assist your application.

Declaration

I declare that the information I have given on this form is correct and that any misrepresentation by me may be sufficient grounds for my dismissal if I am employed. I give my permission for my previous employer(s) and any references given to be contacted.

Signed by Applicant Date

Consent under the Data Protection Act 1998 – the information given to Eberspacher UK in this form will be processed only by Eberspacher UK for the purpose of considering your application for employment. If you are successful in your application, this form and the information in it will be retained in your HR file for such time as you are an employee of Eberspacher UK and for up to 6 years after the end of your employment. Otherwise this form will only be retained by Eberspacher UK for so long as it is required in connection with your application. By signing this consent, you give us your express consent to retain and process all the information contained in this form and to transfer it to countries outside the European Economic area if required.

Signed by Applicant Date